

Booking Policy

How to Book:

Contact us at **Cycle 4 Adventure** to discuss your requirements and check availability.

We will send you a booking form with course details and price (usually by email).

Email or telephone us to accept the booking. We will hold this as a provisional booking for 5 working days (3 working days if date is less than 2 calendar months away) until deposit is received.

Post a copy of the booking form, with a deposit of 50% for bookings up to £99.99; 20% for bookings of £100.00 and over (full amount must be paid if booking is less than 1 calendar month away). Please make cheques payable to **Neil Slater**.

The balance is due 1 calendar month prior to date booked.

NB. If you are paying by invoice, the full amount of the invoice must be paid within 21 days of the invoice date. Reminder notices will incur you an additional administration charge of £15.00

Cancellations

If you cancel prior to the balance being paid, the deposit is non returnable (we may at our discretion, offer an alternative course or date).

If you cancel after the balance has been paid, the following applies:-

Between 4 and 2 weeks prior to the booked date we will refund 50% of the balance paid (we may at our discretion, offer an alternative course or date).

NB. If you are paying by invoice, we will invoice you for 50% of amount of the activity.

Less than 2 weeks prior to the booked date we can not offer any refund.

NB. If you are paying by invoice, we will invoice you for the full amount of the activity.

If we cancel the booking at any point, you can receive a 100% refund on the amount you have paid. Alternatively we may be able to offer you a place on another course or date. We need a minimum of 4 people to run a course and reserve the right to cancel a course if this minimum number is not met.

Arriving for your course or ride.

Health and Safety is paramount on our courses and rides, and **Cycle4Adventure** operates to very high professional standards.

We ask all participants to accept the inherent risks and dangers associated with Mountain Biking, and other Adventurous Activities and that all participants take responsibility for their own actions.

Neil Slater and Cycle4Adventure are not liable for any damage to persons, or for damage or theft of personal possessions; we recommend that participants have adequate insurance for yourself and your equipment.

Suitable and safe bike, equipment and clothing are required to participate in a course or ride, and a suitable cycle helmet must be worn! We reserve the right to refuse entry onto an activity if we think a bike or equipment is unsafe or unsuitable. If you have any doubts about this please contact us, we at present cannot offer bike hire, but can direct you to a bike hire provider.

Any groups with participants under 18 years old of age must be accompanied by a participating guardian.

We ask you to provide all relevant medical information, on the consent form (to be sent on confirmation of booking), so our leader/tutor can best cater for your needs.

Anyone participating in an SMBLA training course or assessment must meet all the prerequisites for their level, including: age, suitable logged rides, registration number, membership and first aid certification (if applicable), etc. Please read SMBLA requirements, prior to booking. Sorry, if you don't meet the SMBLA prerequisites, we cannot allow you to participate in the course or assessment.

Adventure Activity Licensing Service

Neil Slater t/a cycle4adventure is registered with The Adventure Activities Licensing Service as licensed to provide specified activities under the following headings:

Climbing Trekking Watersports

License details can be confirmed by calling The Licensing Service. Tel: 029 2075 5715